

- I. Purpose
  - a. This protocol defines prerequisite and ongoing requirements for prehospital care provider privileges within Allegan County.
- II. General requirements
  - a. all prehospital care providers must be employed by an Allegan County Medical Control Authority (ACMCA) recognized agency at the licensure level for which the provider will be functioning.
  - b. Establishment or advancement of ACMA privileges must be initiated through a letter of recommendation from the employing agency to the ACMCA medical director or his or her designee.
  - c. Prehospital care providers must participate successfully in education requirements as defined by ACMCA.
  - d. Prehospital care providers must remain in good standing with ACMCA by meeting all license, certification, minimal competency, and training requirements (Appendix A).
  - e. ACMCA does not recognize grace periods or pending status for any license or certification without written permission from the ACMCA medical director.
  - f. Each EMS provider seeking credentialing in the ACMC a system must complete the EMS provider registration form (appendix B) and send to the ACMCA medical director or ACMCA administrator.
- III. Agency training and evaluation requirements
  - a. Orientation and training
    - i. Each ACMCA approved agency will maintain an ACMCA approved orientation program. Agencies must be able to demonstrate completion of a formal orientation program for providers wishing to be credentialed by ACMCA. Minimum orientation elements must include the following:
      - 1. Geographic orientation of Allegan County
      - 2. Communication procedures
      - 3. Emergency vehicle operations course (EVOC)
    - ii. Each agency that provides advanced life support (ALS) ambulance service will develop and maintain a written field training program. Minimum elements of training must include:
      - 1. Protocol review
      - 2. Receiving hospital procedures
      - 3. Documentation of patient care
      - 4. EMS medication bag and narcotics exchange process
      - 5. ACMCA system orientation
      - 6. Mentorship with continuous performance evaluation

- iii. Each agency will develop evaluation tools to ensure the clinical and operational competency of providers completing training programs.
- iv. Records demonstrating successful completion of all orientation, training, and evaluation of providers will be maintained by individual agencies. These records must be submitted upon completion of the probationary paramedic program to the ACMCA medical director and/or his/her designee.

IV. Recognized credentials and specific requirements

a. Medical First Responder (MFR)

- i. Description: and MFR can function as a crew member on a BLS ambulance. They may also provide immediate response to medical emergencies and provide initial care and preparation for ambulance arrival.
- ii. Scope of practice: provides basic life support (BLS) care as defined by ACMCA approved protocols.
- iii. Specific requirements: compliance described in Appendix A

b. Emergency Medical Technician (EMT) I

- i. Description: an EMT-I can function as a crew member on a BLS, LALS, or ALS ambulance. They may also provide immediate response to medical emergencies and provide initial care and preparation for ambulance arrival.
- ii. Scope of practice: provides BLS care as defined by ACMCA protocols. Functions as a second provider on a BLS vehicle with an EMT-II or higher, an LALS vehicle under the direction of an AEMT or higher, or an ALS vehicle under the direction of a paramedic-II.
- iii. Specific requirements:
  - 1. Completion of an agency orientation that has been approved by ACMCA.
  - 2. Successful completion of an ACMCA approved field training program.
  - 3. Credentialing requirements as defined by Appendix A

c. Emergency Medical Technician (EMT) II

- i. Description: an EMT-II can function as a crew member on a BLS, LALS, or ALS ambulance. They may also provide immediate response to medical emergencies and provide initial care and preparation for ambulance arrival.
- ii. Scope of practice: provides BLS care as defined by ACMCA protocols. Functions as a provider on a BLS vehicle with an EMT-I or higher, an LALS vehicle under the direction of an AEMT or higher, or an ALS vehicle under the direction of a paramedic-II.
- iii. Specific requirements:
  - 1. Completion of an agency orientation that has been approved by ACMCA.
  - 2. Successful completion of an ACMCA approved field training program.
  - 3. Credentialing requirements as defined by Appendix A

- d. Probationary Advanced Emergency Medical Technician (AEMT)
  - i. Description: the probationary AEMT is a licensed AEMT in the state of Michigan that has entered into an ACMCA approved field training program. All AEMTs must enter the ACMCA EMS system with the status. Special consideration for previous experience or exceptional performance may be considered for accelerated training status at the discretion of the medical director.
  - ii. Scope of practice:
    - 1. While partnered with a paramedic field instructor (PFI), the probationary AEMT functions within the parameters of the field training program. The probationary AEMT may provide specialist level care at the discretion of and under the supervision of an ACMCA approved PFI.
    - 2. The Probationary AEMT may not function at the AEMT level unless partnered with an ACMCA approved PFI. In the absence of a PFI the probationary AEMT will function at the EMT-I level.
  - iii. Specific requirements:
    - 1. Complete an agency orientation that has been approved by ACMCA.
    - 2. Enrollment in an ACMCA approved field training program.
    - 3. Credentialing requirements as defined by Appendix A.
- e. Advanced Emergency Medical Technician (AEMT)
  - i. Description: the AEMT can function as a crew member on a BLS, LALS, or ALS ambulance. Special consideration for previous experience or exceptional performance may be considered for accelerated training status at the discretion of the medical director.
  - ii. Scope of practice: the AEMT may function independently as an AEMT in the ACMCA EMS system in accordance with ACMCA protocols on an LALS vehicle. The AEMT must be partnered with a paramedic-II or higher credentialed provider on an ALS vehicle.
  - iii. Specific requirements:
    - 1. Complete an agency orientation that has been approved by ACMCA.
    - 2. Successful completion of an ACMCA approved field training program.
    - 3. Credentialing requirements as defined by Appendix A.
- f. Probationary Paramedic
  - i. Description: the probationary paramedic can function as a crew member on a BLS, LALS, or ALS ambulance. All paramedics must enter the ACMCA EMS system with the status. Special consideration for previous experience or exceptional performance may be considered for accelerated training status at the discretion of the medical director.
  - ii. Scope of practice:

1. while partnered with a Paramedic Field Instructor (PFI), The probationary paramedic functions within the parameters of the field training program. The probationary paramedic may provide paramedic level care at the discretion and under the supervision of an ACMCA approved PFI.
  2. The probationary paramedic may not function at the paramedic level unless partnered with an ACMCA approved PFI. In the absence of a PFI the probationary paramedic functions at the EMT-I level.
  - iii. Specific requirements:
    1. Complete an agency orientation that has been approved by ACMCA.
    2. Enrollment in an ACMCA approved field training program.
    3. Credentialing requirements as defined by Appendix A.
- g. Paramedic-I
- i. Description: the paramedic-I has successfully completed an ACMCA approved field training program and can function as a crew member on a BLS, LALS, or ALS ambulance.
  - ii. Scope of practice: the paramedic-I may function as a paramedic in the ACMCA EMS system in accordance with ACMCA protocols. The paramedic-I must be partnered with a paramedic-I or higher credentialed provider on an ALS ambulance.
  - iii. Specific requirements:
    1. Experience gained outside of the ACMCA system will be considered at the discretion of the medical director.
    2. Successful completion of an ACMCA approved field training program.
    3. Current licensure, certifications, and competencies as described in Appendix A.
- h. Paramedic-II
- i. Description: the paramedic-2 is an experienced paramedic who has demonstrated excellent clinical judgment and skill and can function as a crew member on a BLS, LALS, or ALS vehicle. The paramedic-II has demonstrated the ability to function independently in critical situations.
  - ii. Scope of practice: the paramedic-II may function independently as a paramedic in the ACMCA EMS system in accordance with ACMCA protocols. The paramedic-II may be partnered with an EMT-I or higher credentialed provider on an ALS ambulance.
  - iii. Specific requirements:
    1. Experience gained outside of the ACMCA system will be considered at the discretion of the medical director.
    2. Successful completion of an ACMCA approved field training program.

3. Current licensure, certifications, and competencies as described in Appendix A.

i. Paramedic Field Instructor (PFI)

- i. Description: the PFI can function as a crew member on a BLS, LALS, or ALS vehicle. The PFI is an experienced paramedic who in addition to excellent clinical judgment and skill, has demonstrated an interest and aptitude for orienting and training new prehospital providers in the ACMCA system. The PFI has demonstrated the ability to function independently in critical situations.
- ii. Scope of practice: the PFI may function independently as a paramedic in the ACMCA EMS system in accordance with ACMCA protocols. The PFI may be partnered with an EMT-I or higher credentialed provider on an ALS ambulance.
- iii. Specific requirements:
  1. Experience gained outside of the ACMCA system will be considered at the discretion of the medical director.
  2. Successful completion of an ACMCA approved field training program.
  3. Current licensure, certifications, and competencies as described in Appendix A.

V. Agency Responsibilities

- a. It is the exclusive responsibility of the employing agency to maintain records and ensure compliance with the ACMCA credentialing protocol for all credentialed employees.
- b. An agency will provide evidence of compliance as requested by ACMCA within 48 hours of inquiry.
- c. It is the exclusive responsibility of the agency to provide employees with the communication technologies required to participate within the ACMCA system.
- d. ACMCA recognizes the occasional need to backfill prehospital providers and will accept credentialing from adjacent counties on a temporary basis at the discretion of the medical director and/or his/her designee. Backfilling providers must meet the minimum standards for corresponding prehospital providers as defined in Appendix A.
- e. If a credentialed provider leaves the ACMCA system for greater than six months, they may be required to complete a reorientation period at the sole discretion of the medical director and/or his/her designee.

### APPENDIX A

<b>Medical First Responder Credentialing Requirements</b>	
Minimum MI EMS License Requirement	MFR
ICS 100	Yes
ICS 200	Yes
ICS 700	Yes
Basic Life Support (Healthcare Provider)	Current
Basic Disaster Life Support -or- SALT Triage Course approved by the ACMCA Medical Director	Current
Emergency Vehicle Operations Course or ACMCA approved equivalent	Yes

<b>Emergency Medical Technician Credentialing Requirements</b>	<b>EMT-I</b>	<b>EMT-II</b>
Minimum MI EMS License Requirement	EMT	EMT
Minimum Patient Contacts	15	30
ICS 100	Yes	Yes
ICS 200	Yes	Yes
ICS 700	Yes	Yes
Basic Life Support (Healthcare Provider)	Current	Current
Basic Disaster Life Support -or- SALT Triage Course approved by the ACMCA Medical Director	Current	Current
ITLS -or- PHTLS -or- ACMCA approved equivalent course		Current
Current ACMCA Protocol Education Course as required	Yes	Yes
Emergency Vehicle Operations Course or ACMCA approved equivalent	Yes	Yes

<b>Advanced Emergency Medical Technician Credentialing Requirements</b>	<b>Probationary AEMT</b>	<b>AEMT</b>
Minimum MI EMS License Requirement	AEMT	AEMT
Minimum Patient Contacts		50 LALS
ICS 100	Yes	Yes
ICS 200	Yes	Yes
ICS 700	Yes	Yes
Basic Life Support (Healthcare Provider)	Current	Current

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Basic Disaster Life Support -or- SALT Triage Course approved by the ACMCA Medical Director	Current	Current
ITLS -or- PHTLS -or- ACMCA approved equivalent course	Must Complete	Current
PEPP -or- PALS -or- EPC -or- ACMCA approved equivalent course	Must Complete	Current
Current ACMCA Protocol Education Course as required	Must Complete	Yes
Emergency Vehicle Operations Course or ACMCA approved equivalent	Yes	Yes

<b>Paramedic Credentialing Requirements</b>	<b>Probationary Paramedic</b>	<b>Paramedic-I</b>	<b>Paramedic-II</b>
Minimum MI EMS License Requirement	Paramedic	Paramedic	Paramedic
Minimum Patient Contacts		75 ALS	175 ALS
ICS 100	Yes	Yes	Yes
ICS 200	Yes	Yes	Yes
ICS 700	Yes	Yes	Yes
Basic Life Support (Healthcare Provider)	Current	Current	Current
Advanced Cardiac Life Support	Must Complete	Current	Current
Basic Disaster Life Support -or- SALT Triage Course approved by the ACMCA Medical Director	Current	Current	Current
ITLS -or- PHTLS -or- ACMCA approved equivalent course	Must Complete	Current	Current
PEPP -or- PALS -or- EPC -or- ACMCA approved equivalent course	Must Complete	Current	Current
Current ACMCA Protocol Education Course as required	Must Complete	Yes	Yes
Interview with ACMCA Medical Director		Pass	Pass
Emergency Vehicle Operations Course or ACMCA approved equivalent	Yes	Yes	Yes

<b>Paramedic Field Instructor Credentialing Requirements</b>	
Minimum MI EMS License Requirement	Paramedic
Minimum Patient Contacts	250 ALS
Minimum EMS System Experience	2 years -or- as approved by ACMCA Medical Director
ICS 100	Yes
ICS 200	Yes

MCA Name: Allegan County Medical Control Authority  
 MCA Board Approval Date: 3/25/2025  
 MDHHS Approval Date: 4/25/2025  
 MCA Implementation Date: 5/27/2025  
 Initial Date: 5/22/2018  
 Revised Date: 4/28/2023; 3/25/2025

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ICS 700	Yes
Basic Life Support (Healthcare Provider)	Current
Advanced Cardiac Life Support	Current
Basic Disaster Life Support -or- SALT Triage Course approved by the ACMCA Medical Director	Current
ITLS -or- PHTLS -or- ACMCA approved equivalent course	Current
PEPP -or- PALS -or- EPC -or- ACMCA approved equivalent course	Current
Current ACMCA Protocol Education Course as required	Yes
Interview with ACMCA Medical Director	Pass
Emergency Vehicle Operations Course or ACMCA approved equivalent	Yes



**APPENDIX B**

**EMS PROVIDER REGISTRATION FORM**

**EMS Agency:** \_\_\_\_\_ **Hire Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Provider Name:**

(Last) \_\_\_\_\_ (First) \_\_\_\_\_ (M.I.) \_\_\_\_\_

**Home Phone:** (\_\_\_\_) \_\_\_\_\_ **Work Phone:** (\_\_\_\_) \_\_\_\_\_

**Cell Phone:** (\_\_\_\_) \_\_\_\_\_ **Email:** \_\_\_\_\_

**MI EMS License #:** \_\_\_\_\_ **Driver's License #:** \_\_\_\_\_

**Have you ever worked in the field of EMS in Allegan County before?** YES NO

**Have you ever had formal Medical Control Authority action taken against you that resulted in reduction, suspension, or termination of privileges?** YES NO

**CERTIFICATIONS**

	<b>Date Completed</b>
ICS 100	
ICS 200	
ICS 700	

	<b>Expiration Date</b>
BLS CPR	
ACLS	
ITLS / PHTLS	
PEPP / PALS / EPC	
BDLS / SALT Triage	

**APPENDIX B**



**ALLEGAN COUNTY MEDICAL CONTROL  
AUTHORITY  
EMS PROVIDER REGISTRATION FORM**

**Authorization for release of employment or education information**

I hereby authorize any former or current employer, medical control authority, or school official to release any information contained in my employment, professional, and/or school records upon request. I specifically waive prior or subsequent written notice of disclosure of record information including disciplinary reports, letters of reprimand, or other disciplinary action. I also release my former employers, medical control authorities, and schools from all claimed liability arising out of such response and disclosure.

\_\_\_\_\_  
(Printed Full Name)

\_\_\_\_\_  
(Applicant Signature)

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
(Date)

*This information shall be considered a part of the Allegan County Medical Control Authority's Professional Standards Review Organization (PSRO) and will be maintained in accordance with MCL 333.20175 as part of the professional standards review function. I agree to protect the integrity of the PSRO process by not distributing, discussing, or allowing the viewing of confidential information.*